

**CITY OF COON RAPIDS, IOWA**  
**MUNICIPAL UTILITY BOARD OF TRUSTEES**

January 28, 2016

The Board of Trustees of Coon Rapids Municipal Utilities met at 7:00 A.M., January 28, 2016 as per posted notice and rules of the Board at the Conference Room – “NOC” Network Operations Center, Coon Rapids, Iowa. Trustees present were Dierk Halverson, Doris Bass and Harry Siegler. Mary Schwaller arrived at 7:30 a.m. Absent: Ron Brower.

Motion by Bass, Second by Siegler with all voting “Aye” to approve the agenda.

Motion by Halverson, Second by Bass with all voting “Aye” to approve the consent items: 12/17/15 Board Minutes, Abstract of Claims #2016-1 in the amount of \$465,124.<sup>05</sup>, Financials.

The Board entertained oral requests and communications from the audience.

General Manager’s Report: NIMECA Update, SPP, Basin, Etc. - LED Street Lighting - Water & Sewer Service Line Insurance - HFC 1 GHz Upgrade Quote - Internet Bandwidth Increase - Notices/Statistics.

Motion by Siegler, Second by Bass with all voting “Aye” approving Project Care program guidelines. Staff reported that the program updates will be included with the next annual report to the Iowa Utilities Board.

Motion by Bass, Second by Halverson with all voting “Aye” approving the employee handbook updates.

Motion by Bass, Second by Siegler to renew the five year Ziegler CAT annual maintenance contracts at \$17,604.<sup>35</sup> per yr,

Motion by Siegler, Second by Bass approving Resolution #2016-1 “Resolution Establishing Electric Rates.” Halverson “Aye,” Bass “Aye,” Siegler “Aye,” Schwaller “Aye.” Brower: Absent.

Motion by Schwaller, Second by Siegler with all voting “Aye” approving bid proposals from Schoon Construction for the following: 1.) \$35,637.<sup>50</sup> for the boring of primary electric and communications duct for Upland Road and Sumpter Street projects. 2.) \$8,312.<sup>00</sup> for East Main Street Project.

The General Manager reported that Discovery Life and the OWN networks will need to be added in 2016 to CRMU’s lineup as mandated by the Discovery Networks programming contract, as will FX Movies by 2017. The Board also discussed the status of negotiations with NBCU and how they are currently requiring CRMU to add five additional networks in analog and 8 HD feeds to keep the four analog networks currently under contract. The General Manager stated that staff has made inquiries to NBCU about providing the receivers for these new networks as well as possibly changing the programming contracts to be direct with NBCU. The General Manager also reported on the status of contract negotiations with Turner Networks that will be expiring at the end of February.

Motion by Schwaller, Second by Bass with all voting “Aye,” to approve the FY 2017 Budgets. The Board also performed an annual review on CRMU’s Investment Policy, Depository Limitation Agreement, Electric & Gas Economic Reserve Funds, PILOT payments to the City of Coon Rapids and Equipment Replacement Schedules.

This notice is given at the direction of the Chairman pursuant to Chapter 28A, Code of Iowa and local rules of said governmental body.

**SEAL**

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Chairman, Board of Trustees

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Secretary, Board of Trustees